

# **Devon Building Control Partnership**

## **The Partnership Agreement**

### **Production of documents - Timing**

The three local authorities, Teignbridge District Council, South Hams District Council and West Devon Borough Council, on 19 June 2017, entered into a partnership agreement ("agreement") to establish a joint committee known as the Devon Building Control Partnership to discharge their function with regard to building regulations.

Clause 2 of the agreement sets out the responsibilities of the Partnership Committee ("committee") as follows.

*2.1.2 – To agree budgets, monitor performance, approve the statement of accounts and agree any distribution of surpluses/deficits.*

*2.1.3 – To approve and monitor the development of a 3 year business plan for the Partnership.*

*2.1.4 – To monitor the Partnership's (Action) Improvement Plan.*

*2.1.5 – To monitor service delivery, value for money and performance of the Partnership.*

*2.1.6 – To monitor the service delivery and cost effectiveness of the Host Council as defined in clause 3.*

The agreement provides for certain documents to be produced by the Host Council and put before the Partnership Committee ("committee") on specified dates and/or intervals to enable it to fulfill its responsibilities set out above.

I request that at the next meeting of the committee to be held on Friday 29 November 2024 the committee considers and/or adopts the recommendation set out below.

#### **Recommendation**

The Host Council produces the documents set out in the schedule below to the committee for its consideration and/or approval at meetings to be held in or after the following month stated.

## SCHEDULE

	DOCUMENT	MONTH FOR PRODUCTION
1	Draft accounts as clause 7.10.1	June
2	Audited accounts with internal and external audit reports as clauses 7.10.3 & 7.3.3	Internal – June External - November
3	Partnership (Action) Plan Improvement & rolling 3 year business plan as clause 8.1.1	March
4	Annual Budget in accordance with clause 7.6 together with projected cost of the support services for forthcoming financial year as clause 3.5	March
5	The Partnership Account as clause 7.8	June
6	Reassessment of the values and objectives of the Partnership and monitoring service delivery and financial performance as clause 1.1.3(b) of schedule	June
7	Scrutiny for Half Year Appraisal in accordance with clause 1.1.3(c) of schedule	November
8a	Trading Accounts as Clause 7.2.1(d)	June
8b	Year-end and Half –Year Memorandum Accounts as clause 7.3.2	June and November

Cllr John Birch  
South Hams District Council  
October 2024